MINUTES

CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING

MONDAY
JUNE 26, 2023

7:00 PM MEETING

CEDAR SPRINGS PUBLIC LIBRARY
107 N Main Street, Cedar Springs, MI 49319

Cedar Springs Public Library
Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Chair at 7 pm
Present: AJ Anielski, Tony Owen, Maryevelyn Vu, John Lehmoine, Tim Smith, Mark Dykstra, Heidi Armock
Absent: None
Quorum present

II. PLEDGE OF ALLEGIANCE

Pledge was led by Chair

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.
There were no oral or written comments

IV. APPROVAL OF THE AGENDA

MOTION: "Approve the agenda" made Owen, second by Smith
Motion carried by voice vote Ayes 7, Nays 0.

V. CONSENT AGENDA

A. Approval and affirming of May 22, 2023, Meeting minutes
B. Approval of May 2023 Financial report

MOTION: "Approve consent agenda" made by Owen, second by Lehmoine
Motion carried by voice vote Ayes 7, Nays 0.

VI DIRECTOR'S REPORT

Armock to fill in board
828 signed up for the summer reading program
Family events are going well
Staff are doing excellent in keeping things moving
Mary brought up the Library has partnered with Family Futures of Kent County
To provide kits for children who have signed up. 40 kits so far.

VII. UNFINISHED BUSINESS

A. Approval of pay scale for 23/24 beginning 7/1/23

MOTION: "Approve pay scale as presented by Personnel committee for 2023/2024 budget year beginning July 1, 2023" made by Owen, second by Smith
Motion carried by voice vote Ayes 7, Nays 0.

B. Approval of any budget amendments for year ending 6/30/23
There were no budget amendments to be made at this time per Treasurer

C. Approval of current Fee list temporarily to begin 7/1/23

MOTION: "Approve current fee schedule temporarily to begin July 1, 2023" made by Armock and, second by Lehmoine
During discussion
Amend Motion: "Amend motion to remove seasonal fees" made by Armock, second by Lehmoine
Amendment carried by voice vote Ayes 7, Nays 0.
Motion did not carry by voice vote Ayes 1, Nays 6

MOTION: " Approve current fee schedule minus seasonal fees for 2023/2024" made by Dykstra, second by Smith
Motion carried by voice vote Ayes 7, Nays 0.

VIII NEW BUSINESS

A. Approval of CBDT request on replacing benches in front of Library

MOTION: "Table this issue until next month to be placed under consent agenda" made by Anielski, second by Owen
Motion carried by voice vote Ayes 7, Nays 0
Note: A formal request needs to be received from CBDT for approvel

IX. COMMITTEE REPORTS

A. Personnel Committee – None
B. Policy Committee – None
C. Bylaw Committee – None
D. Technology Committee – None
E. Finance Committee –None

X AGENDA ITEMS FOR MONDAY JULY 24, 2023, MEETING

A. Election of officers
B. Approval of closing the budget for 2022/2023
C.

XI. BOARD COMMENT

Discussion of various issues

Armock wanted to thank the staff for stepping up since the director had left

Laura Parks (Asst Director) informed Board that a staff member had turned in their 1-month notice.

Personnel committee will work with staff on getting a replacement staff member. With review any postings with the Chair to ensure compliance.

XII ADJOURNMENT

MOTION: "Adjourn meeting" made by Anielski, second by Owen
Motion carried by voice vote Ayes 7, Nays 0.
Meeting ended at 7:38 pm
Next regular meeting scheduled for Monday, July 24, 2023, 7:00 pm at the library.
Submitted by Secretary [redacted]
Approved by Board on 8/28/23