MINUTES

CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING

MONDAY
FEBUARY 28, 2022

7:00 PM MEETING

CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET

Cedar Springs Public Library
Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7 pm by Secretary Owen
Present: Louise King, Tony Owen, Karen Ringler, Shelly Hilbert
Absent: Bob Ellick, Maryevelyn Vu, Becky Powell
Quorum present

II. PLEDGE OF ALLEGIANCE

Secretary Owen led the pledge

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.
Elizabeth Johnson, from Algoma Twp., addressed the Board concerning displays in the library, made some suggestions for future displays and provided a donation of books to the Director.
No other written or oral comments.

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by King, second by Hilbert
Motion carried by voice vote Ayes 4, Nays 0.

V. CONSENT AGENDA

A. Approval of January 24, 2022, Meeting minutes
B. Approval of January 2022 Financial report

MOTION: "Approve consent agenda" made by King, second by Owen
Motion carried by voice vote Ayes 4, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet
Discussed with Board if material in the report gave the Board the proper information it needed. Reported the auction which had just completed went well. Raised approximately $600.00 dollars.

VII. UNFINISHED BUSINESS

A. Approval of Donor Plaque

MOTION: "Approve plaque recognizing donors who supported the building of the new Library" made by King, second by Hilbert
Motion carried by voice vote Ayes 4, Nays 0.

VIII NEW BUSINESS

A. Approval of new Fee Schedule

MOTION: "Approve updated fee schedule" made by King, second by Ringler
Motion carried by voice vote Ayes 4, Nays 0.

B. Approval of WIFI to Go procedure (Mobile Hotspots)

MOTION: "Approve WI-FI to go procedure" made by King, second by Owen
Motion carried by voice vote Ayes 4, nays 0.

C. Review of Budget for 2022/2023 and requests.
Board discussed draft budget for 2022/2023. Several items were needed to be added or changed. Tech items needed to be added.

MOTION: "Budget is referred back to finance committee for updated draft" made by King, second by Owen
Motion carried by voice vote Ayes 4, Nays 0.

IX. COMMITTEE REPORTS

A. Personnel Committee - None
B. Policy Committee –
- Updated camera policy
  Owen provided an update to camera use policy to cover 1st amendment audits.

MOTION: "Approve addendum to 4.10 Camera use policy" made by King, second by Hilbert
Motion carried by voice vote Ayes 4, Nays 0.

- Update on remote meetings
  Owen provided an update on how ADA impacts the Board for the OMA.

C. Bylaw Committee – None
D. Technology Committee – None
E. Finance Committee – Review of Budget. See item C. under new business.

X. AGENDA ITEMS FOR MONDAY MRCH 28, 2022 MEETING

A. Approval of updated fee schedule

XI. BOARD COMMENT

King thanked the director for the job she is doing.

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by King, second by Owen
Motion carried by voice vote Ayes 4, Nays 0.
Meeting ended at 8:16 pm
Next regular meeting scheduled for Monday, March 28, 2022, 7:00 pm at the Library.
Submitted by Secretary Owen AO
Board approved on 3/28/22