MINUTES

CEDAR SPRINGS PUBLIC LIBRARY
SPECIAL R BOARD MEETING

WEDNESDAY
MARCH 8, 2023

7:00 PM MEETING

Solon Township Hall located at
15185 Algoma Avenue
Cedar Springs, MI

Cedar Springs Public Library
Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting was called to order at 7:00 pm by Secretary Owen
Present: Tony Owen, Shelly Hilbert, Maryevelyn Vu, A.J. Anielski
Absent: Heidi Armock. Mark Dykstra
Quorum present
Treasurer Hilbert assigned to take the minutes by Secretary Owen

II. PLEDGE OF ALLEGIANCE

Secretary Owen led the pledge.

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

Andrew Thompson: Was appalled at what he witnessed at the City Council meeting on 3/7/23. Shared that there appeared to be an ulterior motive. Concerned about the loss of media and materials if CSPL were to merge with KDL.

Liz Johnson: Cautioned the CSPL in merging with KDL, if locked in, the commitment is for 15 years. Stated no representation with KDL.

Rose Powell: Questioned the library boards role call practices.

Kevin Green, Algoma Township Supervisor: Would like to continue having conversations about Algoma Township partnering with CSPL. Algoma Township would be able to contribute approximately $225,000 to the library's budget.

Mark Law: Noted that the mayor flatly turned down Kevin at a former City Council meeting in his attempt to engage in conversation about merging with the CSPL.

Kathy from Cedar Springs: Noted problems with manager and mayor of Cedar Springs.

Kurt Maybe: Shared that he understands why KDL would want to assume control over the CSPL. Stated that it will cost us MORE in the long run. He has been happy with Donna and Kamey. Good problems with having Algoma join. Financially, he shared that the library is in the black and the rainy-day fund was also noted.

Dwyane: Appalled at the meeting held by the City of Cedar, does not recommend services with KDL due to the length (15-year contract) and content of some materials.

No other verbal or written comments made

ROLL Call: Tony Owen, Shelly Hilbert, Maryevelyn Vu, A.J. Anielski
Owen indicated he had emails from Heidi Armock and Mark Dykstra stating they would not make the meeting

IV. APPROVAL OF THE AGENDA

MOTION : "Approve the agenda" made by Vu, second by Hilbert
During discussion it was requested by Owen to add 3 motions to the agenda under new business. Motions were read.
Motion: "add the items to the agenda under new business made by Hilbert second by AJ
Motion carried by voice vote Ayes 4, Nays 0
Vu changed her original motion to " Approve the amended agenda" Second by Hilbert
Motion carried by voice vote Ayes 4, Nays 0. Amended agenda approved.

V. CONSENT AGENDA

A. Approval of January 19, 92023, Meeting minutes
B. Approval of January 2023 Financial report

MOTION: "Approve consent agenda" made by Vu, second by Anielski
Motion carried by voice vote Ayes 4, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet
Director summarized last month's meetings, events and activities at the CSPL.

VII. UNFINISHED BUSINESS

A. Approval of Policy on infectious diseases

MOTION: "Approve Policy on infectious disease" made by Vu, second by Anielski
Motion carried by voice vote Ayes 4, Nays0.

B. Approval of Budget amendments for Tech improvements

MOTION: "Approve table of budget amendments until 3/27/23 meeting" made by Shelly, second by Anielski
Motion carried by voice vote Ayes 4, Nays 0.

VIII. NEW BUSINESS

A. Approval of Budget amendments
Budget amendments were noted above in tech improvements and tabled

B. Approve the resignation of Bob Ellick,

MOTION: "Accept resignation of trustee Ellick effective 3/8/23 am" made by Owen, second by Vu
Motion carried by voice vote Ayes 4, Nays 0

C. Accept appointment of AJ Anielski to the Board

MOTION: "Accept appointment of AJ Anielski to the board from Solon Twp to serve out the rest of Ellick's term " made by Owen, second by Hilbert
Motion carried by voice vote Ayes 4, Nays 0.
Appointment can be referenced in Solon Township meeting minutes of 3/8/23
Secretary note: AJ Anielski will also replace Ellick as a member of the finance committee until June 30, 2023.

D. Nominations open for Chair to serve out the remainder of Ellick's term
Secretary Owen open nominations for Chair
Hilbert nominated Anielski for chair
Vu second the nomination
Anielski accepted the nomination.
No other nominations were made.
Secretary Owen closed nominations for chair.
Secretary Owen requested a unanimous vote for Anielski
Unanimous vote given Ayes 4, Nays 0
Secretary Owen turned the meeting over to the Chair
Chair Anielski requested Owen to continue chairing the meeting

IX. COMMITTEE REPORTS

A. Personnel Committee – None
Chair tasked the committee to meet to develop a form and disperse with Board members to complete for the Directors first annual evaluation. Louise King, former CSPL Board member and previously Personnel Committee chair has volunteered to assist in this process. The Director was informed she can decide if it is an open or closed session evaluation by the Board.

B. Policy Committee – Policy on infectious diseases was discussed in Unfinished Business

C. Bylaw Committee – None

D. Technology Committee – Upgrades were discussed in Unfinished Business

E. Finance Committee – On 3/13/23, the Solon Township Board will be providing a financial report and allocating a given amount of money to the

library for its 2023/2024 fiscal year. Once those funds have been determined, the finance committee may then move forward with a meeting to review the CSPL budget. A public notice will be provided for this open meeting.

Secretary Note: Public Notice posted for meeting on 3/20/23 at 10:0 am
Solon Township Hall

X. AGENDA ITEMS FOR MONDAY MARCH 27, 2023, MEETING

A. Finance committee report
B. Personnel Committee report on progress of Directors evaluation
C. Reviewing the draft budget for 2023/2024

XI. BOARD COMMENT

Discussion of possible KDL contract

The library board has not received a draft agreement as of 3/7/23; therefore, the contract could not be discussed.

Discussion concerning legal advice and by whom.

MOTION: "Approve selection of Adkison, Need, Allen & Rentrop as representatives for the Library" made by Hilbert, second by Owen
Motion carried by voice vote Ayes 4, Nays 0

MOTION: "Approve issuing a $2500.00 retainer for attorney services" made by Anielski, second by Vu
Roll Call vote: Owen-Yes, Hilbert-Yes, Vu-Yes, Anielski-Yes
Motion carried by roll call vote Ayes 4, Nays 0.

Discussion of Solon Township Letter to City and Library Board
Owen requested that Bob Ellick Solon Township Supervisor read aloud the the official letter he composed to the City which addressed the issues of concern the city raised in a previous letter to Solon Township.

Discussion of Lakeland coming in for a workshop on finances
Carol Dawe from Lakeland Coop reported that she would be willing to conduct a workshop on finances with the CSPL.

Anielski notified Board he had a conflict with the 7:00 pm meeting time for the 3/27/23 meeting. He requested if the meeting could be moved to 6:30 pm and a motion was made to do this.

MOTION: " Approve 6:30 pm start time for meeting of 3/27/23" made by Owen, second by Vu
Motion carried by voice vote Ayes 4, Nays 0.
Secretary Owen will have a public notice posted about the change in start time of meeting

XII ADJOURNMENT

MOTION: "Adjourn meeting" made by Anielski- , second by Owen
Motion carried by voice vote Ayes 4, Nays 0.
Meeting adjourned at 8:47 pm
Next regular meeting scheduled for Monday, March 27, 2023, 6:30 pm at the library.
Numbers of headings were corrected to reflect proper sequence for approved amended meeting agenda.
Submitted by Hilbert
Submitted by Owen
Approved and affirmed by Board on 3/27/25